Spring 2016 CPM Program Sponsor Meeting Notes
April 27th @ 1:00 pm – Koldus 144

Campus Panel Members
- Rita Bowden, TAMU Human Resources
- Courtney Bryant, Chartwells
- Stephen Senkel, Hospitality & Event Services
- Justin Varghese, Department of Residence Life – Conference Housing
- Lynn Wiggs, Transportation Services

1. What services do you provide, and are there any new services that you would like to tell us about?
   a. Chartwells
      i. 2016 Group Dining Contract
         1. Please submit as early as possible, but a couple days out is fine
         2. If group is paying ahead of the visit, a credit card can be used over the phone
         3. Special rates for large groups (10% discount)
         4. Form may be found in link below for visitors’ website
      ii. There is a Campus Visitors website for Chartwells -
          http://www.dineoncampus.com/tamu/show.cfm?cmd=_visitingGroups
      iii. Tax Exemption – has this issue been resolved?
          1. No, but coordinate ahead of time and Chartwells will handle separately
          2. To learn more, email TAMUDining@compass-usa.com
   b. Hospitality
      i. Smoothie King in the MSC basement opened this past Wednesday (next to Panda Express)
      ii. Everything is pretty much the same.
   c. Transportation Services
      i. Please allow thirty minutes for check in and check out for parking.
      ii. Transportation Services can help you create a plan to get people in and out more efficiently
      iii. Visitor parking permits available online in advance – summer weekly camp permit $15 for whole week http://transport.tamu.edu/Parking/visitor.aspx
   d. Res Life
      i. Brochure with all facilities and rates (may contact conference-services@housing.tamu.edu to request copies)
      ii. Several options open to all incoming and current students – Aggie Hostel; can stay for three days; this may be more applicable to extended orientation programs; longer open period May 24 – August 13; in Moses Hall
      iii. Internship housing in Davis Gary – get own bed, community bath, kitchenette on first floor; $25 per night, northside; open to any department or academic unit
iv. June 1 – August 1 is summer conference housing and youth camps; north and south side of campus; White Creek Apartment Style, full size beds, private bathroom, and shared kitchen/appliances
v. Guest Apartments – any faculty/staff able to use; need to book as soon as possible; first come, first served; located in the University Apartments/Gardens area; near Chipotle and IHOP; also West Campus apartments

2. Any tips or suggestions?
   a. Human Resources
      i. Get background check info and forms submitted as soon as possible; will take a list/spreadsheet instead of filling out multiple forms
      ii. HR will send off all names/checks at once
      iii. Checks are currently running a bit behind because turn-around-time from vendor is down
   b. Chartwells
      i. The sooner the communication the better; Chartwells can work with groups directly including financial
      ii. Phone number: 845-3005
   c. Hospitality
      i. Let Hospitality & Event Services know you will have minors at your event when making room reservations.
      ii. The sooner the better for reservations
   d. Residence Life
      i. The sooner, the better for reservations
      ii. If you know your group is expanding each year, talk to Justin, and he can assist to create a cost structure
   e. Transportation Services
      i. Can’t help if they don’t know what’s going on

3. What are the plans for the space where Cain Hall was previously located?
   a. Transportation Services
      i. A new garage is scheduled to open this Fall with 1400 spaces along with a mixed use facility; garage will have cashiers
      ii. Visitor parking will stay the same
      iii. Not much is known – 30,000 feet of conference space; 200 beds for hotel
   b. Chartwells
      i. No planned food spaces; initial plan concept showed a bar & grill
4. Are there any updates regarding the Southside Commons Area?
   
a. Residence Life
   i. Southside Commons Area is down for renovations, but hoping to open early 2017
   ii. Part of the Corps Quad should be done this fall
   iii. Astin and Dunn currently open
   iv. Starbucks coming to Southside Commons

b. Chartwells
   i. Mobile dining options? No, but MSC is open
   ii. Duncan is closing for the summer